

**EXCERPT FROM THE MINUTES OF THE 27<sup>th</sup> REGULAR SESSION OF THE 14<sup>TH</sup> SANGGUNIANG PANLALAWIGAN OF THE PROVINCE OF AURORA HELD AT PROVINCIAL CAPITOL, BALER, AURORA ON MARCH 17, 2020.**

**PRESENT:**

|                                |  |
|--------------------------------|--|
| HON. MARIANO C. TANGSON,       | Acting Vice-Governor,<br>Temporary Presiding Officer |
| HON. ISIDRO P. GALBAN,         | Regular Member, 1 <sup>st</sup> District             |
| HON. JESUS V. PALMERO,         | Regular Member, 1 <sup>st</sup> District             |
| HON. PHILIP BUTCH M. BAUTISTA, | Regular Member, 1 <sup>st</sup> District             |
| HON. JASON G. MARTINEZ,        | Regular Member, 1 <sup>st</sup> District             |
| HON. JENNIFER A. ARANA,        | Regular Member, 2 <sup>nd</sup> District             |
| HON. EUGENE B. CALUGTONG,      | Regular Member, 2 <sup>nd</sup> District             |
| HON. LORDAN B. ROXAS,          | Regular Member, 2 <sup>nd</sup> District             |
| HON. NICASIO M. SAAMERA,       | Regular Member, 2 <sup>nd</sup> District             |
| HON. RAFAEL M. DE MAYO,        | Ex-Officio Member, LnB Pres.                         |
| HON. JOVENE MIKE B. ALPUERTO,  | Ex-Officio Member, SKF Pres.                         |
| HON. ONASIS Q. RONQUILLO       | Ex-Officio Member, PCL Pres.                         |

**ABSENT:**

|                           |                             |
|---------------------------|-----------------------------|
| HON. MARY JANE B. DONATO, | Ex-Officio Member, IPM Rep. |
|---------------------------|-----------------------------|

**ORDINANCE NO. 313**

**AN ORDINANCE CORRECTING THE POSITION TITLE OF SECRETARY TO THE SANGGUNIANG PANLALAWIGAN-PROVINCIAL GOVERNMENT DEPARTMENT HEAD TO SECRETARY TO THE SANGGUNIANG PANLALAWIGAN  
(Author: Hon. Onasis Q. Ronquillo)**

**WHEREAS**, one of the mandatory positions embodied in Republic Act 7160 or the Local Government Code of 1991 is the "Secretary to the Sanggunian", specifically provided under Section 469 its Qualifications, Powers and Duties ;

**WHEREAS**, in the implementation of the Local Budget Circular No. 61 dated March 18, 1996 the Revised Index of Occupational Services, Position Titles and Salary Grades in the Local Government, the Province has adopted the allocation of position titles and salary grades in accordance with said Index, as appearing in the Position Allocation List (PAL) submitted to the Civil Service Commission and the Plantilla of Positions embodied in the Annual Budget of the Province;

**WHEREAS**, in the recent ruling of the Civil Service Commission through its Resolution No. 150684 dated September 18, 2015, the LGUs were directed to use the position titles prescribed under RA 7160 for purposes of appointment, noticing the interchangeably using of parenthetical position titles of Provincial Government Department Head;

**WHEREAS**, as likewise clarified by the CSC, the position of Secretary to the Sanggunian is not a department head or a supervisor of a separate department or office, thus, it was the Commission's view that the position title that should be used is "Secretary to the Sangguniang Panlalawigan".

On motion of Honorable Onasis Q. Ronquillo duly seconded by Honorable Salamera;

**BE IT ORDAINED** by the Sangguniang Panlalawigan that:

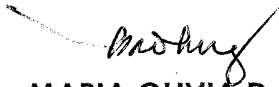
**SECTION 1.** The position title/nomenclature of Secretary to the Sangguniang Panlalawigan – Provincial Government Department Head is hereby corrected to Secretary to the Sangguniang Panlalawigan;

**SECTION 2.** The duties and functions of the Secretary to the Sangguniang Panlalawigan are those defined in Section 469 of the Local Government Code of 1991;

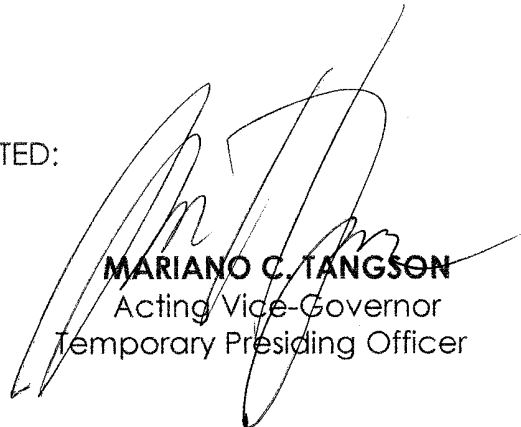
**SECTION 3.** This Ordinance shall take effect immediately.

**ENACTED.** March 17, 2020.

I HEREBY CERTIFY to the correctness of the foregoing ordinance.

  
**MARIA OLIVIA D. MAZA**  
Secretary to the Sanggunian

ATTESTED:

  
**MARIANO C. TANGSON**  
Acting Vice-Governor  
Temporary Presiding Officer

APPROVED, by His Honor, the Acting Governor on \_\_\_\_\_.

  
**CHRISTIAN M. NOVERAS**  
Acting Governor