



INVITATION TO BID

The **PROVINCIAL GOVERNMENT OF AURORA**, through its Bids and Awards Committee (BAC), invites all eligible suppliers/manufacturers/distributors/contractors to bid for the hereunder project:

| Name Of Project | Location | Approved Budget for the Contract |
|--|---------------|----------------------------------|
| PROCUREMENT OF OFFICE, JANITORIAL, IT AND OTHER SUPPLIES | Baler, Aurora | 2,003,159.00 |
| PROCUREMENT OF OFFICE SUPPLIES | Baler, Aurora | 1,820,000.00 |
| TOTAL | | |

Prospective bidders should have experience in undertaking a similar project within the last two (2) years with an amount of at least 50% of the proposed project for bidding. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-bidding Conference, Evaluation of Bids, Post Qualification and Awards of Contract shall be governed by the pertinent provisions of RA 9184 and its Implementing Rules and Regulations (IRR).

The complete schedule of activities is listed, as follows:

| Activities | Schedule |
|---------------------------------------|--|
| 1. Issuance of Bid Documents | September 7, 2021-September 27, 2021 until 9:00 AM |
| 2. Pre-bid Conference | September 15, 2021 @ 10:00 AM |
| 3. Submission of Eligibility and Bids | September 27, 2021 until 9:00 AM |
| 4. Opening of Bids | September 27, 2021 @ 10:00 AM |

- Pre-Bid Conference/ Opening of Bids' date is automatically re- scheduled to the next working day whenever such date is declared a holiday.**

The BAC will issue to prospective bidders Eligibility Forms upon payment to the Provincial Treasurer's Office of the PGA of a non-refundable amount for the following approved budget for the contract.

| | | | | | | |
|---|---------------|---|----------------|---|---|-----------|
| P | 500,000.00 | - | below | = | P | 500.00 |
| | 500,001.00 | - | 1,000,000.00 | = | | 1,000.00 |
| | 1,000,001.00 | - | 5,000,000.00 | = | | 5,000.00 |
| | 5,000,001.00 | - | 10,000,000.00 | = | | 10,000.00 |
| | 10,000,001.00 | - | 50,000,000.00 | = | | 25,000.00 |
| | 50,000,001.00 | - | 500,000,000.00 | = | | 50,000.00 |

The Provincial Government of Aurora assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid. Only those who have purchased the Bidding Documents shall be allowed to participate in the pre-bid conference and raise or submit written queries or clarifications. The PGA also reserves the right to reject any or all bids, to declare the bidding a failure or waive any defect or informality and to accept bids as may be considered most advantageous to the PGA without thereby incurring any of the following: (a) liability whatsoever to offset expenses or losses the bidder may incur in the preparation of the bids and (b) obligation to inform the affected bidder/s of the grounds for the basis of BAC's action.

SGD. ARNOLD B. NOVICIO
 BAC Chairman